

## Rules of the Champion Grants Scheme

### 1. Grant amounts:

- Each county council Champion may use their annual budget for the payment of a grant to outside bodies and organisations within the scope of their remit.
- The minimum grant amount a Champion may award is £100.
- External organisations/groups may apply for multiple Champion grants in a year, but only once for each event/project.
- Organisations may apply for full or partial funding for their event or project. Champions may agree to award a different amount to that applied for.

### 2. Decisions:

- The approval of expenditure to be incurred by a Champion has been delegated by the Leader of the Council to the Director of Law and Governance.
- The Director of Law and Governance will take decisions relating to the Champion Grants Scheme in consultation with the appropriate Champion.

### 3. Criteria:

- Groups applying must:
  - Be a not-for-profit organisation
  - Have a bank or building society account
  - Have some form of Constitution, Articles of Association or other similar rules
- Grants cannot be awarded to fund county council services.
- Grants cannot be awarded to District Councils, NHS organisations, the Constabulary or Fire and Rescue Service. Grants can be awarded to Parish Councils.
- Grants cannot be awarded directly to schools, academies or universities, although may be awarded to Parent and Staff Associations.
- Grants cannot be for "core funding" – e.g. staffing/salary costs, office rental etc.
- Political and religious activity may not be funded, although political and religious groups may apply for funding for other community activities.
- Individuals cannot receive funding.
- Funding cannot be for research.
- Grants cannot be awarded retrospectively.
- Projects or activities that run contrary to county council policies or are unlawful cannot be funded.
- Where the funding is in relation to supporting vulnerable children or adults, the organisation/group would be expected to have appropriate safeguarding policies in place and be able to demonstrate that.

#### **4. Monitoring:**

- Organisations who receive a grant from a Champion are expected to keep receipts and records for monitoring purposes.
- Monitoring will be appropriate to the level of grants awarded.